

St Andrew's Church, Sandon
PCC Meeting Minutes
18th September 2023 at 7.30pm
in the St Andrew's Room



The Church of England
in Essex and East London
Diocese of Chelmsford

1. Opening prayers were led by Andy Horne.
2. Present: Revd Terry Brown, Alison Read, Christine Mennie, David Farrar, Janet Terry, Cathie Horne, Andy Horne, John Gruby, Richard Cecil, Judy Cecil
Apologies for Absence: Nick and Liz Bobeldijk, Cedric Calmeyer and Colin Bryan
3. Minutes of PCC Meeting of 3rd July 2023 were agreed with minor amendment.
Proposed by Andy Horne, seconded by Christine Mennie and agreed by all.
4. Matters arising: Richard shared access to the church Google account diary.
Food hygiene – James Valentine and Richard Cecil have completed. Results are copied to Claire Jefferies and to Alison Read. Alison will ask Claire to send links to all who are to do the training. **Action Alison**
5. Notification of any other business:
Deanery Synod report – Judy, Policy for organist cover - Cathie
6. Parish Council matters (Cedric Calmeyer sent his apologies) No update.
7. Finance Report had been sent by Nick Bobeldijk. Noted.
Richard will ask Nick why we have paid slightly less Parish Share this year than last year at the same time. **Action Richard**
8. Fabric Report including electrical work, hatchments, brasses and tower roof had been sent by Richard.
Heating has been reviewed by churchwardens and found there is not much saving (£ and for the environment) by changing to new radiant heaters. Draughts are a problem. Suggested we use thin covers/cushions on pews and blankets, and possibly a curtain at the base of the tower, (fireproof, fixed to the wooden ceiling.)
Terry will ask for blankets in his email. **Action Terry**
Richard will get a price for pew seat covers and investigate a tower curtain. **Action Richard**
Green conduit has been painted white.
Hatchments: Andy proposed we do not proceed, Richard seconded and all agreed.
Trees: Richard proposed we ask advice about all the churchyard trees from the DAC tree expert. Agreed **Action Richard**

9. Churchyard: very little help on Saturday morning churchyard tidy ups. Much work to be done in the remembrance garden. Ideas for finding more help: invite local people on one day each week with one of us to help; pay someone; find out about Community service help. Please bring ideas to the November meeting. John will ask his gardener. Article to go in Topics. **Action John and All**
10. Safeguarding Report: Alison asked for details of DBS update renewals to be sent to her for her record. **Action all with DBS checks**
11. Marriage Policy from 2009 was reviewed. Agreed we would add an item about same sex couples at the top of the page. Judy will produce revised version. **Action Judy**
12. Plans for Terry's final year in Sandon: Advent and Christmas
Advent course on Romans by Andrew Ollerton, continuing into Lent 2024. On Tuesday mornings in the SAR. Christmas much as last year. Christingle, Carol service, Midnight service, Christmas morning and Beer & Carols in the Crown. Christine and Richard spoke about plans for Terry's leaving and for when he has left. Churchwardens will discuss with Terry. **Action Andy, Richard, Terry**
13. Future PCC Meeting Dates (7:30 pm) in SAR
Monday 6th November 2023
Monday 15th January 2024
14. Any Other Business:
Organist cover: Cathie reported that Gillian does not play for free in church. We do not pay any of our volunteers. Richard proposed 'St Andrew's church relies on many volunteers, who are not paid, and are part of this church and we therefore prefer not to pay an organist at a Sunday service.' Judy will refine the wording for the next meeting. **Action Judy**
Judy briefly reported on the deanery synod. Parish share has been published for 2024. It seems presumed that Sandon will give as for 2023, with mutual fund contribution of about £3200 we agreed last year. This higher amount may be our allocation after Terry goes and we share a paid priest. Treasurer/Churchwardens will attend a meeting on October 14th 2pm with other members of the MMU. **Action Wardens**
David will open in prayer and Christine will close at the next PCC meeting.
15. Closing prayers were led by Judy Cecil

Treasurer's Report

1 September 2023

The bank current account has been reconciled up to the end of August. To date we have received a total of £18,570.87 in giving compared to £18,606.30 at this point in 2022. Our total income from all sources stands at £30,172.86 compared to £40,348.57 for the first 8 months of 2022 although the latter figure is distorted by a grant of £8,500 received earlier that year.

Our total expenses for this year so far stand at £26,171.66 while last year's figure for the same period includes large payments for the bell restoration project.

Our payment of the Parish Share continues to be up to date and is slightly less than at this time last year.

Our bank balances at the end of April were £2,513.40 in the current account and £20,000 in our Instant Access deposit account. We are also holding two fixed term deposit accounts of £10,000 each which are due to mature later this year. These deposits will be renewed for a further 6 months each, unless instructed otherwise. Interest received for one of these deposits will be credited to the respective charity accounts on a proportional basis. Cash in hand was £31.06.

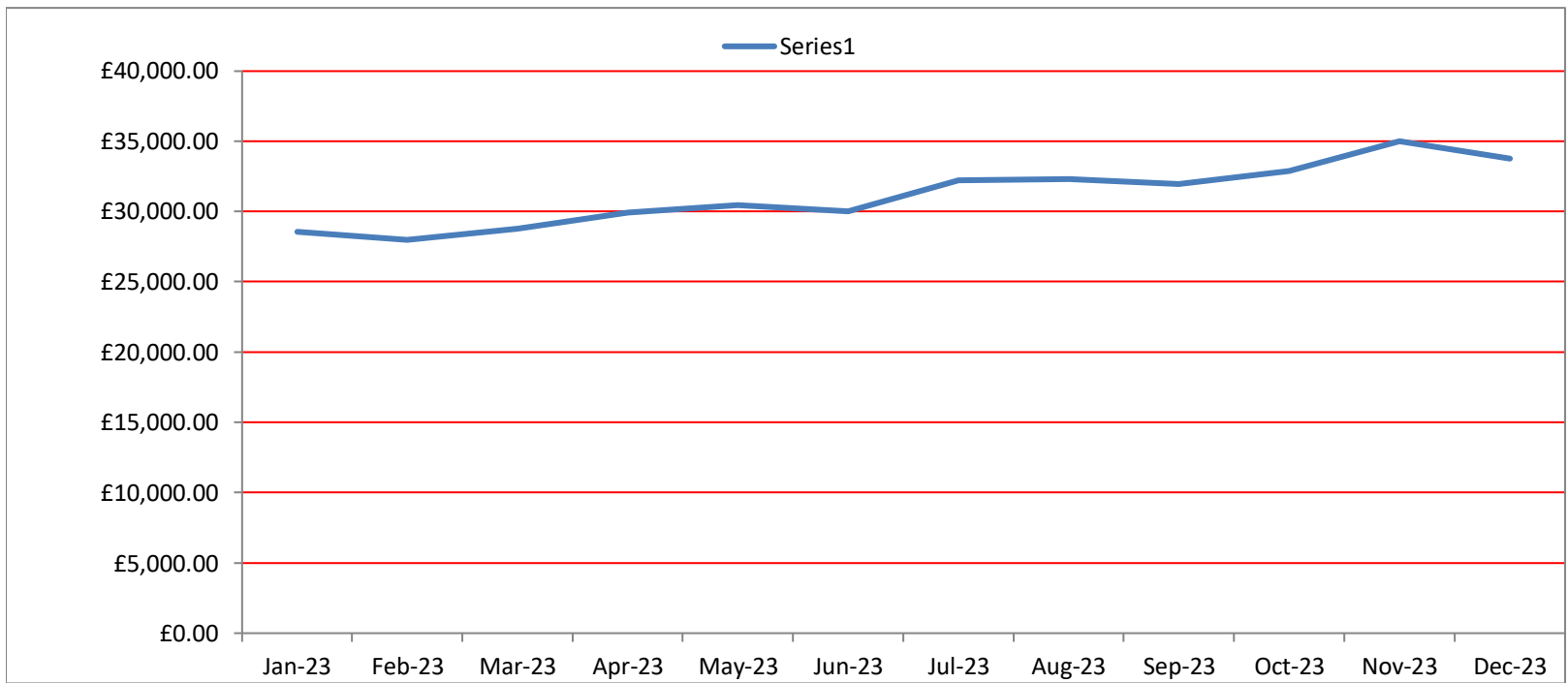
The Summer Fayre in July raised a total of £1,862.74 and the Sponsored Ride a further £195.

The residual balances outstanding in the Bell Restoration and Building Maintenance funds have now been removed from the accounts and transferred to our general reserve funds which stand at some £29,500.

A cash flow projection is included with the interim accounts which shows a small increase in funds during the year.

Nick Bobeldijk
Treasurer.

Income & Expense by Category	2023		2022		Difference
	01/01/2023- 31/08/2023		01/01/2022- 31/08/2022		
Income					
Giving - Gift Aided					
Giving - Gift Aided:Direct Credits	£	1,674.00	£	2,144.00	-£ 470.00
Giving - Gift Aided:Donations	£	1,125.00	£	1,180.00	-£ 55.00
Giving - Gift Aided:Gift Aid Envelopes	£	510.00	£	220.00	£ 290.00
TOTAL Giving - Gift Aided	£	3,309.00	£	3,544.00	-£ 235.00
Giving - Non Gift Aid					
Giving - Non Gift Aid:Collections	£	-	£	-	£ -
Giving - Non Gift Aid:Direct Credits	£	1,230.00	£	1,230.00	£ -
Giving - Non Gift Aid:Donations	£	512.88	£	683.95	-£ 171.07
Giving - Non Gift Aid:Parish Giving Scheme	£	10,364.41	£	9,977.44	£ 386.97
Giving - Non Gift Aid:Shopping Rewards	£	7.50	£	15.00	-£ 7.50
TOTAL Giving - Non Gift Aid	£	12,114.79	£	11,906.39	£ 208.40
Giving - Small Donations Scheme	£	3,147.08	£	3,155.91	-£ 8.83
Other Receipts					
Other Receipts:Fundraising - Gift Aided	£	-	£	105.00	-£ 105.00
Other Receipts:Fundraising - Non Gift Aided	£	105.00	£	162.50	-£ 57.50
Other Receipts:Fundraising - Non Gift Aided:Christmas Fayre	£	-	£	-	£ -
Other Receipts:Fundraising - Non Gift Aided:Ride & Stride	£	-	£	-	£ -
Other Receipts:Fundraising - Non Gift Aided:Sponsored Walk	£	195.00	£	590.00	-£ 395.00
Other Receipts:Fundraising - Non Gift Aided:Summer Fete	£	1,862.74	£	1,890.31	-£ 27.57
TOTAL Other Receipts:Fundraising - Non Gift Aided	£	2,162.74	£	2,642.81	-£ 480.07
Other Receipts:Gift Aid Recovered	£	3,547.37	£	4,534.50	-£ 987.13
Other Receipts:Grants	£	-	£	10,100.00	-£ 10,100.00
Other Receipts:Grants:Sandon Parish Council	£	-	£	-	£ -
TOTAL Other Receipts:Grants	£	-	£	10,100.00	-£ 10,100.00
Other Receipts:Interest	£	211.99	£	2.27	£ 209.72
Other Receipts:Investment Income	£	-	£	211.10	-£ 211.10
Other Receipts:Legacies	£	-	£	-	£ -
Other Receipts:Miscellaneous	£	-	£	-	£ -
Other Receipts:Parish Magazine	£	25.00	£	10.00	£ 15.00
Other Receipts:Parish Magazine:Advertising	£	1,075.88	£	935.92	£ 139.96
TOTAL Other Receipts:Parish Magazine	£	1,100.88	£	945.92	£ 154.96
Other Receipts:Parochial Fees	£	4,579.01	£	3,200.67	£ 1,378.34
TOTAL Other Receipts	£	11,601.99	£	21,742.27	-£ 10,140.28
TOTAL Income	£	30,172.86	£	40,348.57	-£ 10,175.71
Expenses					
Bank Charges	£	3.98	£	0.19	£ 3.79
Church Running Expenses					
Church Running Expenses:Insurance	£	1,386.01	£	1,304.91	£ 81.10
Church Running Expenses:Utilities					£ -
Church Running Expenses:Utilities:Electricity	£	912.35	£	670.34	£ 242.01
Church Running Expenses:Utilities:Water Rates	£	46.28	£	46.93	-£ 0.65
TOTAL Church Running Expenses:Utilities	£	958.63	£	717.27	£ 241.36
Church Running Expenses:Vestry Supplies	£	243.58	£	280.43	-£ 36.85
TOTAL Church Running Expenses	£	2,588.22	£	2,302.61	£ 285.61
Churchyard Expenses	-£	193.57	-£	200.00	£ 6.43
Clergy Expenses	£	1,174.34	-£	441.00	£ 1,615.34
Cost of Services	£	120.66	£	-	£ 120.66
Event Expenses	£	-	£	50.00	-£ 50.00
Fabric Maintenance					
Fabric Maintenance:Buildings	£	203.20	£	29,445.86	-£ 29,242.66
Fabric Maintenance:Other	£	256.00	£	315.00	-£ 59.00
TOTAL Fabric Maintenance	£	459.20	£	29,760.86	-£ 29,301.66
Fees	£	435.40	£	532.40	-£ 97.00
Magazine Costs	£	1,334.92	£	754.54	£ 580.38
Miscellaneous	£	38.92	£	159.55	-£ 120.63
Mission	£	3,323.77	£	3,663.41	-£ 339.64
Parish Share	£	16,777.84	£	16,947.52	-£ 169.68
Printing & Stationary	£	107.98	£	56.86	£ 51.12
TOTAL EXPENSES	£	26,171.66	£	53,586.94	-£ 27,415.28
OVERALL TOTAL	£	4,001.20	-£	13,238.37	£ 17,239.57



2024 Share Summary for CHELMSFORD

Ministry Resources			2024	2023
<i>Type</i>		<i>2024 rates £</i>	<i>Number</i>	
Stipendiary(ies)		41,814	14.30	14.80
House For Duty		679	1.00	1.00
Houses		14,620	16.80	16.80
Self Supporting Minister (In-Charge)		679	3.00	3.00
Self Supporting Minister		679	7.00	9.00
Licensed Lay Minister/Reader		300	7.00	8.00
PM1	Parish Ministry		607,509	613,878
PM2	Parish Housing		245,616	211,966
PM3	Future Ministry Training & Curates		300,813	294,701
Parish Ministry Subtotal			1,153,938	1,120,545
PS1	Parish Support		184,135	177,116
PS2	Other Expenditure		117,581	114,243
Parish Support Subtotal			301,716	291,359
Pre Mutual Support Total			1,455,654	1,411,904
MSC	Mutual Support Contribution	20%	291,131	282,381
TC	Total Contribution for Deanery		1,746,785	1,694,285
MSG	Mutual Support Fund Grant		-432,061	-409,523
CCF	City Churches Fund Grant		0	0
SA	Share Assessment 2024	2.33%	1,314,724	1,284,762

Notes

	+/-	+/-
1 Establishment differences to 2023	-0.50	0.00
2 Great Baddow and East Springfield are sharing 1 incumbent on a 50:50 basis		
3 Roxwell and Writtle & Highwood are sharing an Incumbent. See SPU Guidance		
4 Moulsham St Luke assessed with 0.1 STP and 0.1 House with Widford		

A further 1% discount can be achieved by an individual parish meeting the share in full with monthly Direct Debit payments.

Benefices in CHELMSFORD	STP	HfD	SSM	SSM IC	LLM	Houses	PM1	PM2	PM3	PS1	PS2	Pre Mutual Support Total	MSC @ 20%	Total Cost	Mutual Support Grant	City Churches Fund Grant	Pre SPU/MMU Sub Total	SPU/MMU Mutual Support +/-	Suggested Benefice Share based on 2023 final
Totals	14.30	1.00	7.00	3.00	7.00	16.80	£ 607,509	£ 245,616	£ 300,813	£ 184,135	£ 117,581	£ 1,455,654	£ 291,131	£ 1,746,785	-£432,061	£0	£ 1,314,724	£0	1,314,724
Chelmsford St Andrew	0.50	0.00	0.00	0.00	1.00	0.50	21,207	7,310	7,520	6,682	4,267	46,986	9,397	56,383	-17,498	0	38,886	0	38,886
East Springfield (LEP)	0.50	0.00	1.00	0.00	0.00	0.50	21,586	7,310	7,520	5,586	3,567	45,570	9,114	54,684	-8,109	0	46,575	0	46,575
Great Baddow	2.50	0.00	1.00	0.00	3.00	2.50	106,114	36,550	37,602	30,342	19,375	229,983	45,997	275,980	-70,133	0	205,847	0	205,847
Springfield Holy Trinity	1.00	0.00	1.00	0.00	0.00	1.00	42,493	14,620	15,041	6,244	3,987	82,384	16,477	98,861	-25,952	0	72,909	0	72,909
The Ascension with All Saints, Chelmsford	0.50	0.00	0.00	0.00	0.00	0.50	20,907	7,310	7,520	2,629	1,679	40,045	8,009	48,054	-19,332	0	28,722	0	28,722
Danbury	0.50	0.00	0.00	0.00	0.00	0.50	20,907	7,310	7,520	7,011	4,477	47,224	9,445	56,669	-10,027	0	46,642	9,992	56,635
Downham with South Hanningfield and Ramsde	0.60	0.00	1.00	0.00	0.00	0.60	25,767	8,772	9,024	10,078	6,435	60,077	12,015	72,092	-14,597	0	57,495	-5,856	51,638
East Hanningfield	0.00	0.00	0.00	1.00	0.00	0.00	679	-	15,041	2,738	1,749	20,207	4,041	24,248	-6,893	0	17,355	411	17,766
Little Baddow (LEP)	0.50	0.00	0.00	0.00	0.00	0.50	20,907	7,310	7,520	4,820	3,078	43,635	8,727	52,362	-11,741	0	40,620	-3,629	36,992
Sandon	0.00	0.00	0.00	1.00	0.00	0.00	679	-	15,041	5,806	3,707	25,232	5,046	30,279	-7,347	0	22,932	3,244	26,176
South Woodham Ferrers (LEP)	0.50	0.00	0.00	0.00	0.00	0.50	20,907	7,310	7,520	3,834	2,448	42,019	8,404	50,423	-6,839	0	43,584	-5,864	37,720
Stock Harvard	0.20	0.00	0.50	0.00	0.00	0.20	8,702	2,924	3,008	8,106	5,176	27,916	5,583	33,500	-7,434	0	26,065	12,051	38,116
West Hanningfield	0.20	0.00	0.50	0.00	0.00	0.20	8,702	2,924	3,008	2,410	1,539	18,583	3,717	22,300	-5,871	0	16,429	-3,950	12,479
Woodham Ferrers and Bicknacre	0.50	0.00	0.00	0.00	0.00	0.50	20,907	7,310	7,520	4,491	2,868	43,096	8,619	51,716	-11,702	0	40,013	-6,400	33,614
Boreham	0.50	0.00	0.00	0.00	0.00	1.00	20,907	14,620	15,041	5,367	3,427	59,362	11,872	71,235	-22,698	0	48,537	-5,521	43,016
Broomfield	1.00	0.00	0.00	0.00	0.00	1.00	41,814	14,620	15,041	9,530	6,085	87,090	17,418	104,508	-21,921	0	82,587	4,218	86,805
Great & Little Leighs & Little Waltham	0.33	0.00	0.00	0.00	0.33	0.33	14,038	4,873	5,014	4,491	2,868	31,284	6,257	37,541	-11,303	0	26,238	764	27,002
Great Waltham w Ford End	0.33	0.00	0.00	0.00	0.33	0.33	14,038	4,873	5,014	5,258	3,357	32,540	6,508	39,048	-13,535	0	25,514	9,831	35,345
North Springfield (LEP)	0.00	1.00	0.00	0.00	0.00	1.00	679	14,620	15,041	2,848	1,819	35,006	7,001	42,008	-6,812	0	35,196	-328	34,868
Pleshey	0.00	0.00	1.00	1.00	0.00	0.00	1,358	-	15,041	2,958	1,889	21,245	4,249	25,494	-7,948	0	17,546	497	18,043
Springfield All Saints	0.50	0.00	0.00	0.00	0.00	1.00	20,907	14,620	15,041	12,816	8,184	71,568	14,314	85,881	-8,097	0	77,784	-5,583	72,201
The Chignals w Mashbury	0.33	0.00	0.00	0.00	0.33	0.33	14,038	4,873	5,014	2,081	1,329	27,335	5,467	32,802	-13,680	0	19,122	-3,879	15,244
Galleywood St Michael & All Angels	1.00	0.00	0.00	0.00	1.00	1.00	42,114	14,620	15,041	9,311	5,945	87,031	17,406	104,437	-31,744	0	72,693	22	72,715
Moulsham St John	0.50	0.00	0.00	0.00	0.00	1.00	20,907	14,620	15,041	4,491	2,868	57,927	11,585	69,512	-10,032	0	59,480	-28	59,451
Moulsham St Luke	0.10	0.00	1.00	0.00	0.00	0.10	4,860	1,462	1,880	3,505	2,238	13,946	2,789	16,735	-534	0	16,201	-4	16,197
Widford	0.70	0.00	0.00	0.00	1.00	0.70	29,570	10,234	13,161	6,244	3,987	63,195	12,639	75,834	-23,480	0	52,354	11	52,364
Roxwell	0.50	0.00	0.00	0.00	0.00	0.50	20,907	7,310	7,520	4,162	2,658	42,558	8,512	51,069	-20,553	0	30,516	-7,976	22,541
Writtle w Highwood	0.50	0.00	0.00	0.00	0.00	0.50	20,907	7,310	7,520	10,297	6,575	52,609	10,522	63,131	-16,249	0	46,882	7,976	54,858

SPU or MMU in CHELMSFORD	SPU or MMU Share ££	SPU or MMU % Split based on 2023 unless specified	Benefices in CHELMSFORD	benefice Share	Parishes	Benefice % Split based on 2023 Final, unless specified	Suggested Parish Share	Deanery Mutual Support offer	Deanery Mutual Support grant	Opt Out (select "Yes")	Final Share	PCC offer agreement
							0				0	
							£ 1,314,724	-	-		£ 1,314,724	
			Chelmsford St Andrew	38,886	Chelmsford: St Andrew	100.00%	38,886	-	-		£ 38,886	
			East Springfield (LEP)	46,575	East Springfield Church of our Saviour	100.00%	46,575	-	-		£ 46,575	
			Great Baddow	205,847	Great Baddow, Meadgate	31.16%	64,142	-	-		£ 64,142	
			Great Baddow		Great Baddow, St Paul	18.71%	38,514	-	-		£ 38,514	
			Great Baddow		Great Baddow: St Mary the Virgin	50.13%	103,191	-	-		£ 103,191	
			Springfield Holy Trinity	72,909	Springfield: Holy Trinity	100.00%	72,909	-	-		£ 72,909	
			The Ascension with All Saints, Chelmsford	28,722	Chelmsford: Ascension w All Saints	100.00%	28,722	-	-		£ 28,722	
MMU003	311,136	18.20%	Danbury	56,635	Danbury: St John the Baptist	100.00%	56,635	-	-		£ 56,635	
MMU003		16.60%	Downham with South Hanningfield and Ramsden Bellhouse	51,638	Downham: St Margaret	70.14%	36,219	-	-		£ 36,219	
MMU003			Downham with South Hanningfield and Ramsden Bellhouse		Ramsden Bellhouse: St Mary the Virgin	19.84%	10,245	-	-		£ 10,245	
MMU003			Downham with South Hanningfield and Ramsden Bellhouse		South Hanningfield: St Peter	10.02%	5,175	-	-		£ 5,175	
MMU003		5.71%	East Hanningfield	17,766	East Hanningfield: All Saints	100.00%	17,766	-	-		£ 17,766	
MMU003		11.89%	Little Baddow (LEP)	36,992	Little Baddow: St Mary the Virgin	100.00%	36,992	-	-		£ 36,992	
MMU003		8.41%	Sandon	26,176	Sandon: St Andrew	100.00%	26,176	-	-		£ 26,176	
MMU003		12.12%	South Woodham Ferrers (LEP)	37,720	South Woodham Ferrers: Holy Trinity	100.00%	37,720	-	-		£ 37,720	
MMU003		12.25%	Stock Harvard	38,116	Stock Harvard: All Saints	100.00%	38,116	-	-		£ 38,116	
MMU003		4.01%	West Hanningfield	12,479	West Hanningfield: St Mary & St Edward	100.00%	12,479	-	-		£ 12,479	
MMU003		10.80%	Woodham Ferrers and Bicknacre	33,614	Woodham Ferrers & Bicknacre	100.00%	33,614	-	-		£ 33,614	
MMU004	332,524	12.94%	Boreham	43,016	Boreham: St Andrew	100.00%	43,016	-	-		£ 43,016	
MMU004		26.10%	Broomfield	86,805	Broomfield: St Mary w St Leonard	100.00%	86,805	-	-		£ 86,805	
MMU004		8.12%	Great & Little Leighs & Little Waltham	27,002	Great & Little Leighs & Little Waltham	100.00%	27,002	-	-		£ 27,002	
MMU004		10.63%	Great Waltham w Ford End	35,345	Great Waltham: St Mary & St Lawrence w Ford End: St John	100.00%	35,345	-	-		£ 35,345	
MMU004		10.49%	North Springfield (LEP)	34,868	North Springfield: St Augustine of Canterbury	100.00%	34,868	-	-		£ 34,868	
MMU004		5.43%	Pleshey	18,043	Pleshey: Holy Trinity	100.00%	18,043	-	-		£ 18,043	
MMU004		21.71%	Springfield All Saints	72,201	Springfield: All Saints	100.00%	72,201	-	-		£ 72,201	
MMU004		4.58%	The Chignals w Mashbury	15,244	Chignal Smealey: St Nicholas	100.00%	15,244	-	-		£ 15,244	
MMU005	200,727	36.23%	Galleywood St Michael & All Angels	72,715	Galleywood: St Michael & All Angels	100.00%	72,715	-	-		£ 72,715	
MMU005		29.62%	Moulsham St John	59,451	Moulsham: St John the Evangelist	100.00%	59,451	-	-		£ 59,451	
MMU005		8.07%	Moulsham St Luke	16,197	Moulsham: St Luke	100.00%	16,197	-	-		£ 16,197	
MMU005		26.09%	Widford	52,364	Widford: St Mary	100.00%	52,364	-	-		£ 52,364	
SPU026	77,399	29.12%	Roxwell	22,541	Roxwell: St Michael & All Angels	100.00%	22,541	-	-		£ 22,541	
SPU026		70.88%	Writtle w Highwood	54,858	Highwood: St Paul	9.58%	5,253	-	-		£ 5,253	
SPU026			Writtle w Highwood		Writtle: All Saints	90.42%	49,605	-	-		£ 49,605	

Benefices in CHELMSFORD	Parishes in CHELMSFORD	Pop.	MM 2024	GEO Rank (Ben)	IMD Rank (Parish)	CCF Rank	GEO %	IMD %	CCF %	GEO Grant	IMD Grant	CCF Grant	STP %	GEO grant per STP	IMD grant per STP
	Totals	160,713	1,604							-259,985	-647,033	0		-116,998	-315,063
Chelmsford St Andrew	Chelmsford: St Andrew	6,458	65	266	159	0	0.1053%	0.2362%	0.0000%	-3,510	-31,485	0	50.00%	-1,755	-15,743
East Springfield (LEP)	East Springfield Church of our Saviour	9,339	51	169	413	0	0.1853%	0.0753%	0.0000%	-6,177	-10,041	0	50.00%	-3,088	-5,021
Great Baddow	Great Baddow, Meadgate	2,404	98	74	197	0	0.4227%	0.2056%	0.0000%	-4,696	-27,408	0	83.33%	-3,914	-22,840
Great Baddow	Great Baddow, St Paul	5,103	35	74	221	0	0.4227%	0.1973%	0.0000%	-4,696	-26,304	0	83.33%	-3,914	-21,920
Great Baddow	Great Baddow: St Mary the Virgin	7,712	147	74	342	0	0.4227%	0.1227%	0.0000%	-4,696	-16,359	0	83.33%	-3,914	-13,632
Springfield Holy Trinity	Springfield: Holy Trinity	4,627	56	284	257	0	0.0853%	0.1733%	0.0000%	-2,842	-23,110	0	100.00%	-2,842	-23,110
The Ascension with All Saints, Chelmsford	Chelmsford: Ascension w All Saints	16,263	31	205	139	0	0.1456%	0.2536%	0.0000%	-4,853	-33,811	0	50.00%	-2,427	-16,906
Danbury	Danbury: St John the Baptist	5,092	62	116	404	0	0.2739%	0.0820%	0.0000%	-9,128	-10,926	0	50.00%	-4,564	-5,463
Downham with South Hanningfield and Rams	Downham: St Margaret	2,487	62	33	375	0	0.6885%	0.1017%	0.0000%	-7,649	-13,555	0	20.00%	-1,530	-2,711
Downham with South Hanningfield and Rams	Ramsden Bellhouse: St Mary the Virgin	1,475	13	33	304	0	0.6885%	0.1478%	0.0000%	-7,649	-19,700	0	20.00%	-1,530	-3,940
Downham with South Hanningfield and Rams	South Hanningfield: St Peter	234	12	33	337	0	0.6885%	0.1259%	0.0000%	-7,649	-16,785	0	20.00%	-1,530	-3,357
East Hanningfield	East Hanningfield: All Saints	1,152	24	118	267	0	0.2712%	0.1673%	0.0000%	-9,039	-22,304	0	21.99%	-1,988	-4,905
Little Baddow (LEP)	Little Baddow: St Mary the Virgin	1,625	45	110	372	0	0.2835%	0.1053%	0.0000%	-9,449	-14,034	0	50.00%	-4,725	-7,017
Sandon	Sandon: St Andrew	1,617	54	119	249	0	0.2690%	0.1833%	0.0000%	-8,965	-24,440	0	21.99%	-1,972	-5,375
South Woodham Ferrers (LEP)	South Woodham Ferrers: Holy Trinity	16,022	35	156	434	0	0.2062%	0.0511%	0.0000%	-6,872	-6,807	0	50.00%	-3,436	-3,403
Stock Harvard	Stock Harvard: All Saints	2,186	72	104	201	0	0.3004%	0.2037%	0.0000%	-10,014	-27,158	0	20.00%	-2,003	-5,432
West Hanningfield	West Hanningfield: St Mary & St Edward	719	20	112	299	0	0.2825%	0.1496%	0.0000%	-9,416	-19,938	0	20.00%	-1,883	-3,988
Woodham Ferrers and Bicknacre	Woodham Ferrers & Bicknacre	3,072	44	89	395	0	0.3525%	0.0874%	0.0000%	-11,750	-11,654	0	50.00%	-5,875	-5,827
Boreham	Boreham: St Andrew	3,639	50	95	281	0	0.3328%	0.1574%	0.0000%	-11,092	-20,990	0	70.75%	-7,848	-14,850
Broomfield	Broomfield: St Mary w St Leonard	6,625	87	132	373	0	0.2411%	0.1042%	0.0000%	-8,034	-13,887	0	100.00%	-8,034	-13,887
Great & Little Leighs & Little Waltham	Great & Little Leighs & Little Waltham	4,186	43	68	315	0	0.4534%	0.1410%	0.0000%	-15,113	-18,795	0	33.33%	-5,038	-6,265
Great Waltham w Ford End	Great Waltham: St Mary & St Lawrence w For	2,349	46	69	225	0	0.4490%	0.1923%	0.0000%	-14,966	-25,637	0	33.33%	-4,989	-8,546
North Springfield (LEP)	North Springfield: St Augustine of Canterbury	9,909	26	201	400	0	0.1483%	0.0833%	0.0000%	-4,942	-11,105	0	42.45%	-2,098	-4,714
Pleshey	Pleshey: Holy Trinity	269	26	204	163	0	0.1458%	0.2346%	0.0000%	-4,859	-31,277	0	21.99%	-1,069	-6,879
Springfield All Saints	Springfield: All Saints	10,173	120	206	436	0	0.1452%	0.0495%	0.0000%	-4,841	-6,604	0	70.75%	-3,425	-4,673
The Chignals w Mashbury	Chignal Smealey: St Nicholas	486	22	107	162	0	0.2929%	0.2346%	0.0000%	-9,763	-31,277	0	33.33%	-3,254	-10,426
Galleywood St Michael & All Angels	Galleywood: St Michael & All Angels	6,556	86	124	258	0	0.2658%	0.1717%	0.0000%	-8,859	-22,884	0	100.00%	-8,859	-22,884
Moulsham St John	Moulsham: St John the Evangelist	10,643	49	253	410	0	0.1136%	0.0780%	0.0000%	-3,785	-10,395	0	70.75%	-2,678	-7,355
Moulsham St Luke	Moulsham: St Luke	8,162	31	268	461	0	0.1031%	0.0123%	0.0000%	-3,435	-1,641	0	10.53%	-362	-173
Widford	Widford: St Mary	8,302	51	166	226	0	0.1873%	0.1922%	0.0000%	-6,241	-25,626	0	73.68%	-4,599	-18,882
Roxwell	Roxwell: St Michael & All Angels	1,089	34	86	184	0	0.3731%	0.2151%	0.0000%	-12,435	-28,671	0	50.00%	-6,217	-14,336
Writtle w Highwood	Highwood: St Paul	739	7	36	204	0	0.6772%	0.2030%	0.0000%	-11,285	-27,062	0	25.00%	-2,821	-6,765
Writtle w Highwood	Writtle: All Saints	5,558	86	36	356	0	0.6772%	0.1152%	0.0000%	-11,285	-15,362	0	25.00%	-2,821	-3,841

Deanery Synod was held on 5th September 2023 at Great Waltham Church

After opening prayer and the usual admin the process for electing the new standing committee was noted to be by nomination and postal voting papers.

Then there was a follow up discussion about the workings of Deanery Synod and how it can be involved in sharing good practice among parishes. (Following on from the previous meeting).

Treasurer and general synod reports were noted.

The meeting ended with prayer in groups.

Location/Event	Power ea/kW Number	January	February	March	April	May	June	July	August	September	October	November	December	Total Units/Year	Possible Savings/Year	
14 lights in Church and Tower stairs	0.46	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	3 hours Sunday 1 hour rest of the week	94.74		
Heater over rear of church	2.85	Not used	1.5 hours	1.5 hours	Not used	Not used	Not used	Not used	Not used	Not used	1.5 hours	1.5 hours	1.5 hours	185.07	185.07	
North Aisle heater	1.42	Not used	Not used	Say 2 hours per week	Not used	Not used	Not used	Not used	Not used	Not used	Say 2 hours per week	Say 2 hours per week	Say 2 hours per week	148.14	148.14	
Chancel heater	1.83	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Not used	Not used	Not used	Not used	Not used	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week			
SAR heaters	3.12	Say 5 hours per week	Say 5 hours per week	Say 5 hours per week	Say 5 hours per week	Not used	Not used	Not used	Not used	Not used	Say 5 hours per week	Say 5 hours per week	Say 5 hours per week	947.33		
Radiator heater	18.00	Not used	Not used	Say 2.5 hours per week	Not used	Not used	Not used	Not used	Not used	Not used	Say 2.5 hours per week	Say 2.5 hours per week	Say 2.5 hours per week	780.00	390.00	
Organist heater	2.00	Say 2.5 hours per week	Say 2.5 hours per week	Say 2.5 hours per week	Say 2.5 hours per week	Not used	Not used	Not used	Not used	Not used	Say 2.5 hours per week	Say 2.5 hours per week	Say 2.5 hours per week	151.67		
Kettle	2.00	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	Say 0.5 hours per week	104.00		
SAR lights	0.20	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	41.60		
Ringin chamber heater	2.00	Say 2.5 hours per week	Say 2.5 hours per week	Say 2.5 hours per week	Say 2.5 hours per week	Not used	Not used	Not used	Not used	Not used	Say 2.5 hours per week	Say 2.5 hours per week	Say 2.5 hours per week	151.67		
Dehumidifier	0.17	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	1485.12		
Vestry Heater	2.00	Say 2 hours per week	Say 2 hours per week	Say 2 hours per week	None	None	None	None	None	None	None	None	Say 2 hours per week	Say 2 hours per week	86.67	
Cleaning	0.50	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	12.00		
Bell Ringing Lessons	1.00	Say 4 hours per week	Say 4 hours per week	Say 4 hours per week	No heating	No heating	No heating	No heating	No heating	No heating	No heating	No heating	Say 4 hours per week	Say 4 hours per week	86.67	
Soup & Sandwich	2.00	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	Say 2 hours per month	48.00		
Meetings	2.00	Say 4 hours per month	Say 4 hours per month	Say 4 hours per month	No heating	No heating	No heating	No heating	No heating	No heating	No heating	No heating	Say 4 hours per month	Say 4 hours per month	40.00	
Sound System	0.10	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	Say 3 hours per week	15.60		
Christmas Services	25.00	None	None	None	None	None	None	None	None	None	None	None	Say 4 hours	100.00		
Patronal Festival	25.00	None	None	None	None	None	None	None	None	None	None	None	Say 2 hours	50.00		
Time to Remember	25.00	None	None	None	None	None	None	None	None	None	None	None	Say 2 hours	50.00		
Water Heater	2.00	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	Say 1 hour per week	104.00		
Frig	0.05	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	Say 168 hours per week	436.80	might reduce to	
This colour implies a measured reading using the electricity meter															5229.93	4395.85
																purchased
															5234.00	in 2022

Fabric Report for Sandon PCC 18th September 2023

The Roof

I have been in contact, by email on 21st July, with Cater Roofing with the following agenda:

3.1	a	Tower Roof	Tile and lead repairs are necessary on the dome. The lead cap must extend down to below the minimum tile angle of 42° and be screw fixed.
3.1	c	Tower Roof	Repair detached render at the dome base. Ideally renew all with sacrificial lime render or preferably tile hanging so the dome brick structure can breathe.
3.1	d	Tower Roof	Point isolated open joints to the parapet and turret brickwork (with steeplejack).
3.11	a	Roofs	Nave: Replace tiles as necessary. Reform the tower tile and mortar fillet at the tower by the valley end. Raise the hopper level (full of water).
3.11	c	Roofs	Chancel: Push back slipped tiles. Point the tile fillet against the east wall. South side was re-tiled with Type 747 1F felt, sawn battens and galvanised nails – no priority.
3.11	d	Roofs	North aisle: Push back slipped tiles. Extension: Remove moss at the link and north roof. [Recommendation Push back slipped roof tiles, renew broken tiles; remove moss from roofs fit copper LC tape along under the ridge;]

I have spoken to them on the phone and have yet to discuss the issues substantively. I think the fact that since then has largely been school holiday time is the reason for the delay. I will update on further developments and conversations as they occur.

The Heating

Andy, Cathie, Judy and I visited Holy Trinity, Pleshey to see their heating system. It had come to my attention when visiting there last December on a very cold evening. They are using 3 kW radiant heaters combined with under pew heaters. The former seemed and were described as very effective and only needed when people were present in the space, a feature that might allow the use of less electrical energy. Andy and Cathie suggested that they hurt their eyes which I can only attribute to them looking at them directly.

We then approached Danbury Electrics to discuss the practicability of installing such an arrangement in Sandon. This is what I wrote to them in *italics* and some subsequent developments and thoughts in **bold**:

Tower Stairs **Battery change on top emergency light in tower stairs. It seems that the whole light is more or less the same price as a new battery. Hopefully they will do that soon.**

Ringing Chamber **Flickering light in ringing chamber (We rang using the emergency lighting only last night because it was hopeless with the mains light.) I have not seen a flicker since then. Bizarre!**

Organ Chamber **Treat / renew corroded copper electric cables. This comes from a quinquennial inspection. I think this is caused where limewash has been applied over the cables. If there is a problem electrically it will emerge next year with an electrical inspection. There are such green looking cables elsewhere e.g. behind the minister's seat. I have tried applying some dilute hydrochloric acid, HCl, to counter the high pH limewash coupled with gentle wire-brushing. Hopefully that will arrest any further corrosion. Copper, rather than its oxide, is not attacked by HCl.**

St Andrew's Room **Fit surge protection and cross bonding to the lightning conductor. This also comes from the same quinquennial inspection. Is this vital? Danbury Electrical confirmed that there is cross bonding to the lightning conductor. I am happy to show this to any interested parties. In**

fact we recently had the lightning conductor tested. The surge protection would be there to protect our electrical equipment in the event of a power surge. Probably a 3-figure sum to fit but not a person safety issue, as I understand it.

Main church We are asking if radiant heaters might be more effective and could replace the central boiler and use existing wiring. We visited Holy Trinity Pleshey the other day and saw something like this or perhaps better this.

It feels to me that this has gone off track because they started talking about a different sort of radiant heater and also suggested we would need a new switching panel 1.5m high, 0.6m wide and 0.2m deep. They eyed up the back of the flower cupboard and the organ loft to site it.

I have also tried to prepare a spreadsheet showing where the electricity we did use last year, 2022, might have been used and how this might be different with a radiant heater type system. Hopefully Judy will send this to you as well and you can do your own 'what if' analysis if you choose. But the 'headlines', located at the bottom right of the spreadsheet are this. Nick has reported to the Diocese that we used 5234 units (that is kWh) in 2022. The accounts show we paid £825.63 suggesting an average of 16 pence per unit which, in my view, is absurdly cheap. At home we pay twice that and a rapid car charger on the motorway costs nearly 5 times that.

I have prepared a way in which we might have used that electricity assuming little usage of the church in the spring of 2022 because of covid.

I have then modified this assuming that a new system would use half what we have spent on the radiators and that the new system would render the heaters in the north aisle, the heaters over the rear of the church and those in the chancel unnecessary being heated by a new system. That only produces a 16% reduction in use making me ask if we should study the spreadsheet hard and look for other savings!

I realise that is just questions but hopefully it is also helpful information and thinking.

Electricity Supply (not fabric but for the PCC)

At the last meeting, I understood that we were going to have a look at different suppliers of electricity. How stupid could I be! When I suggested to Nick that we might propose a scheme with the Parish Buying Scheme he initially said that it involved signing up without knowing the price. When I then suggested that, subject to this meeting's agreement, I could sign up if he gave me the details, he told me that he had already signed up to continue with British Gas. I quote his email dated 1st September, "I'm not happy for you to apply I'm afraid Richard. The problem is that I have already 'signed my life away' in agreeing to transfer our contract to British Gas from February next year. We will need to find out how we get out of that, and how much it will possibly cost us, before we do anything with Parish Buying Energy." Qu'est à faire?

Water Tap

The water tap by the rear entrance to the church showed a leak in April. Paul Hicks fixed it but the cause was frost. He suggested a box to house and insulate the pipe. Paul and Mike Harris have, I understand, been liaising about putting this into effect before winter.

The Brass

Andy organised for an expert on brasses to visit. This followed comments in the Quinquennial Inspection, QI. Martin Stuchfield visited on 25th July. To some extent this has been covered in a poem in the September magazine written by Richard Simmonds. Martin is clearly a real expert and was fascinating to listen to. The main conclusion is that the brasses are fine. We should not wet the stone around them on the floor. They should not be mopped/cleaned.

The Hatchments

Mentioned by the Architect in the QI but thus far dismissed, at my provocation, by the PCC, Martin Stuchfield pointed out that there are grants that can be had for the assessment and restoration of hatchments. Andy has followed this up and got a quotation for such an assessment from Polly Saltmarsh for £563.40, which includes VAT. We, Andy and I, have agreed that we should ask the PCC whether they wish to proceed with this.

Trees

On Sunday 20th August (or the week after), George pointed out that a cedar tree due south of the church door had a branch down. The following day Mike Harris cut it *down* and Judy and I cut it *up*! This did prompt us to have a cursory look at the other trees. We noticed 3 dead branches sitting high in the cedar tree just to the west of the car park practically overhanging it. They are beyond my reach and I think should be removed by a specialist in trees. Is that a cue for getting a tree surgeon to have a look round and trim as appropriate?

Richard Cecil
Sunday, 03 September 2023

From: Polly Saltmarsh <pollysaltmarsh@outlook.com>
Date: 28/07/2023 11:58 (GMT+00:00)
To: andyhorne57 <andyhorne57@gmail.com>
Subject: Re: Hatchments St Andrew's Church Sandon Essex

Dear Andy,

Thank you for your email.

The next step would be to undertake an inspection of the hatchments, I can see from 'Hatchments in Britain' that there are three hatchments in the Church. A site visit would be required following which I would produce an illustrated condition report with recommendations for treatment and an estimate of cost. The report would be suitable for grant applications such as Church Buildings Council and I can advise on other funding sources. They also help to fund the initial condition report:

<https://www.churchofengland.org/resources/churchcare/churchcare-grants/grants-conservation-reports>

The cost of an initial report would be in the region of £500 and would cover a site visit with mileage and provision of written reports. It would be most cost effective to report on all three of the hatchments at the same time. I would be happy to provide

The studio carries out a lot of work for churches across East Anglia and we understand the unique issues relating to paintings in these environments.

I hope that helps as a start, if you need further information, please do not hesitate to contact me by email or phone.

Many thanks and best wishes,

Polly

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Cambridge